Applicant Information

Please provide the information about the person who is filling out and submitting this application.

Name

First Name

Last Name

Email

Phone

Employer

Position/Title

I will serve as the program director for this camp. I am responsible for overseeing day-to-day camp operations, hiring instructors, and completing all other program director duties.

⊙ Yes   ⊙ No

If you select "No" to this question, you will be required to provide the same contact information you provided above for the person serving as the program director.

Who is the primary contact for questions regarding the budget, ePlan, and other technical grant administration questions?

⬤ Person filling out this application

⬤ Program Director

◯ Other

If the person who is filling out this application is the same person as the program director, please mark "Person filling out this application."

If you select "Other" to this question, you will be required to provided the same contact information you provided above for the person serving as the primary person for fiscal matters.

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Financial Information

Total Grant Amount Requested

[   ]

Example: $25,000

District Fiscal Number

[   ]

A list of fiscal numbers can be found in the "2017 Budget Template and Resources" section of the Read to be Ready website; this is in the same section where you found your budget template. Please ensure this number is correct or it will delay the contracting process if you are selected.

Submit Budget Template

[Choose File] No file chosen

File uploads may not work on some mobile devices.

Please be sure each tab in your budget is completely filled out. Incomplete budget documentation will result in proposal disqualification. Please refer to the resources on the Read to be Ready website to help answer any questions you may have. This document must be submitted as an Excel file.

While there is no match required to receive this grant, all awarded dollars will reimbursed through ePlan, and grant recipients will be expected to pay costs up front. Does this raise concerns for your school or district?

◉ Yes   ◉ No   **If you select "Yes," you will be required to briefly explain.**

If you are unsure, please contact your school leadership or district fiscal office.

My organization understands and is willing to provide additional financial information, if requested.

○ Yes   ○ No

My organization understands that in order to receive the funds, the district must complete and uphold the terms of a grant agreement with the Tennessee Department of Education.

○ Yes   ○ No

Basic Grant Information

This information should match your camp proposal.

Application Number

You can find a list of application numbers on the Read to be Ready website. If you cannot find your school's application number, email ReadtobeReady.TN@tn.gov, and an application number will be assigned to you. If your program is taking place at multiple locations, select one of the locations as your "primary location" and use that school to identify your application number.

Which region will your camp serve?

Select

If you are unsure which region your district is located in, please refer to the Read to be Ready website.

Which district will your camp serve?

Select

What is the name of the school where your camp will take place?

What is the address of the school where your camp will take place?

City

State

ZIP Code

Will your camp take place at multiple schools?

◉ Yes   ◉ No

Note: You can host a camp at no more than three locations.

Will this camp run for consecutive weeks?

◯ Yes   ◯ No

Start Date of Camp

[ ] [ ] [ ] 📅

End Date of Camp

[ ] [ ] [ ] 📅

Which time zone is your camp located in?

◉ Central   ◉ Eastern

Daily Camp Start Time for Students

[ ] : [ ] [ ]

Daily Camp End Time for Students

[ ] : [ ] [ ]

How many total students do you plan to serve?

[   ]

How many total educators will provide instruction each day?

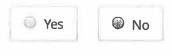[   ]

Assurances

Programs that are selected to receive the Read to be Ready Summer Grant will be given a list of assurances that they must agree to fulfill

I understand that my Program Director and Summer Staff must participate in the training provided by the Tennessee Department of Education this summer if awarded the Read to be Ready Summer Grant. I understand that if this training is not attended, I risk forfeiting the grant award.

⦿ Yes	⦿ No

The training locations and dates are located on the Read to be Ready website.

I understand that there will be additional assurances that I must agree to uphold to receive any funds awarded through the Read to be Ready Summer Grant program.

○ Yes	⦿ No

Preliminary Registration

This information is being requested to help the department plan for training needs. This is **not** your official or final registration. This is strictly for informational purposes. If you are awarded a grant, you will be required to register for training at a later date.

How many total educators will attend training? *

Please note ALL educators who are participating in the program, including the Program Director, are required to attend training.

Which training would your educators likely attend? *

○ May 11, Nashville
○ May 12, Nashville
○ May 16, Memphis
○ May 19. Knoxville

How many hotel rooms would your site require? *

Only those who live more than 50 miles from the training location are eligible to receive a hotel room.

Proposal

Upload your final Read to be Ready Summer Grant Proposal

Choose File   No file chosen

File uploads may not work on some mobile devices.

In order to be considered for funding, proposals must be submitted in a PDF format.

Submit Form

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